

**OXFORD MAYOR AND COUNCIL  
PUBLIC HEARING  
MONDAY, MAY 7, 2018 – 7:00 P.M.  
CITY HALL  
A G E N D A**

1. Call to Order, Mayor Jerry D. Roseberry
2. Invocation
3. Pledge of Allegiance
4. Motion to accept the Agenda for the May 7, 2018 Mayor and Council Regular Meeting.
5. Councilmember Holt has appointed Catherine Chastain-Elliott as the honorary councilmember for May.
6. \*Proclamation honoring Municipal Clerks Week.  
Mayor Roseberry will sign a Proclamation recognizing the week of May 6 – 12 as Municipal Clerks Week.
7. **CONSENT AGENDA**
  - a. \* Motion to approve the Minutes of the Regular Meeting of 4/2/2018.
  - b. \* Motion to approve the Minutes of the Work Session 4/16/2018.
  - c. \* Motion to accept the Minutes of the Downtown Development Authority 3/21/18.
  - d. \* Motion to accept the Minutes of the Trees, Parks and Recreation 2/13/2018.
  - e. \* Motion to accept the Minutes of the Planning Commission Meeting, 3/13/2018.
8. Mayor's Report
9. Planning Commission Recommendations/Petitions.
10. Citizen Concerns.
11. \* **Power Sales Contract Amendment** – MEAG has asked us to sign an amendment to the Power Sales Contract removing the language that requires MEAG to produce the Comprehensive Engineering Report. We have attached a copy of the amendment.
12. **Sanitation Services** – Council will discuss whether or not to institute a \$3 increase to the monthly sanitation fees for residents.
13. \* **George Street Park Parking** – We have a revised estimate of \$18,292 to add eight parking spaces and a bike rack along Asbury Street. We have attached a revised drawing of the parking spaces.

14. **107 W. Clark Street Renovation Project** – Councilmember Eady will report on the committee’s progress on the 107 W. Clark Street Renovation project.
15. \* **FY2019 Operating Budget** – The *ad hoc* operating budget committee (Councilmembers Ready, chair, Wearing, and Davis) will report on the draft of the operating budget for FY2019 (July 2018 – June 2019). A DRAFT copy is attached.
16. \* **FY2019 Capital Budget** – The *ad hoc* capital budget committee (Councilmembers Holt, chair, Eady, and Windham) will report on the draft of the capital budget for FY2019 (July 2018 – June 2019). A DRAFT copy is attached.
17. Invoice Approval

**INVOICES OVER \$1,000.00**

VENDOR	DESCRIPTION	AMOUNT
<b>MONTHLY</b>		
<b>Blue Cross Blue Shield</b>	Health Insurance Employees (5/1 – 6/1)	10,908.86
<b>City of Oxford Utilities</b>	City Hall/Maintenance Facility/Old Church/Pump Station on Richardson/107 W. Clark St. Utilities for (March)	1,291.17
<b>City of Oxford Utilities</b>	City Hall/Maintenance Facility/Old Church/Pump Station on Richardson/107 W. Clark St. Utilities for (April)	1,286.32
<b>City of Covington</b>	Quarterly Sewer Charges	10,548.00
<b>Georgia Municipal Association</b>	GMEBS/Retirement Trust Fund (April 335202)	6,279.16
<b>Georgia Municipal Association</b>	GMEBS/Retirement Trust Fund (May 336621)	6,279.16
<b>Latham Home Sanitation</b>	Waste/Recyclables (March)	5,636.10
<b>Latham Home Sanitation</b>	Waste/Recyclables (April)	5,636.10
<b>NC Board of Commissioners</b>	Monthly water purchase for March Inv. 2401	18,387.00
<b>NC Water &amp; Sewer Authority</b>	Monthly sewer fees for 2/27/18 – 3/29/18	6,217.78
<b>NC Water &amp; Sewer Authority</b>	Monthly sewer fees for 3/29/18 – 4/27/18	6,958.13
<b>Soplicity</b>	Monthly IT Services March Inv#9675	1,804.60
<b>Soplicity</b>	Monthly IT Services April Inv#9787	1,813.05
<b>Southeastern Power Admin.</b>	SEPA energy cost (March) Inv. B-18-1523	3,228.86
<b>PURCHASES/CONTRACT LABOR</b>		
<b>Buford’s Tree, LLC.</b>	Powerline Tree Trimming 3/24/18	4,552.00
<b>Buford’s Tree, LLC.</b>	Powerline Tree Trimming 3/31/18	4,552.00
<b>Buford’s Tree, LLC.</b>	Powerline Tree Trimming 4/7/18	4,552.00
<b>Buford’s Tree, LLC.</b>	Powerline Tree Trimming 4/14/18	4,552.00
<b>Buford’s Tree, LLC.</b>	Powerline Tree Trimming 4/21/18	3,714.40
<b>C. David Strickland, P.C.</b>	Legal Services for month of April	2,801.02
<b>Cintas</b>	Uniforms/ Utility Department	1,631.33
<b>Courtware Solutions Inc.</b>	Monthly Licensing, Support & Maintenance March	1,265.00
<b>Designed Installations by Jim</b>	Speed Bump on Moore Street and Longstreet Circle	4,800.00
<b>GSCCCA Fines and Fees Division</b>	Consolidated Fines & Fees for Municipal Court - March	1,710.26
<b>MasterCard</b>	Postage for utilities/bollards for election/Elect Apprenticeship program and hotel for	2,975.68

	Johnathan/Deposits for Jody & Scottie GRWA Conference, etc.	
<b>NC Sheriff's Office</b>	Prisoner Board and Processing Fee's (March Inv.31895)	1,365.00
<b>NC Sheriff's Office</b>	Prisoner Board and Processing Fee's (April Inv. 31898)	1,635.00
<b>Phoenix</b>	Temp services 2- men 40 hrs. Week ending 4/1/18	1,001.70
<b>Phoenix</b>	Temp services 2- men 40 hrs. Week ending 4/22/18	1,004.85
<b>Utility Services Co., Inc.</b>	Quarterly Tank Maintenance	2,715.32
<b>Woco Pep Oil, Inc.</b>	Fuel Charges for April 12, 2018 Inv-7930	3,123.12
	<b>APPROVED CONTRACTS</b>	
<b>Enviroprobe, LLC</b>	Asbestos abatement & demolition of 6153 Emory house	21,550.00
<b>Historical Concepts, LLC</b>	Progress work on Strategic Investment Plan, E. Clark property plan and March 21, presentation in Oxford.	18,000.00
<b>Jordan Engineering</b>	Correspondence with Historical Concepts re: floodplain mapping, Civil Plan, Asbury Park civil plans/Construction document prep; issue/Issue Sewer bid docs and respond to request from bidders/ Sewer bid documents contractor correspondence/RW data collection/Soule Street data, field coordination, data management, Recon Pins and flag – survey features.	16,700.00
<b>Sumner Meeker, LLC</b>	Preparation for depositions, R & R, mileage, court reporter, Depositions for E. Clark Property – Inv. 10072	4,234.01

**18. Executive Session**

We will have an executive session to discuss Personnel and Real Estate Matters.

**19. Adjourn**